**GRANT RFP TEMPLATE**

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| **POSTING DATE** | **GRANT NAME** |
|  |  |
| **SOLICITED BY** | **ADDRESS OF SOLICITING PARTY** |
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1. **PURPOSE OF REQUEST FOR PROPOSAL**

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1. **ORGANIZATION BACKGROUND**

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1. **TIMELINE FOR SCOPE OF SERVICES**

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| ACTIVITY | PROJECTED DATE |
| 1. Grant Application Period |  |
| 1. Prior to Final Grant Submissions |  |
| 1. After Final Grant Submissions |  |
| 1. Underwriting Period |  |
| 1. Underwriting Review |  |
| 1. Revisions and Final Report |  |

1. **SCOPE OF SERVICES**

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| 1. GRANT APPLICATION PERIOD |  |
| 1. PRIOR TO FINAL GRANT SUBMISSIONS |  |
| 1. AFTER FINAL GRANT SUBMISSIONS |  |
| 1. UNDERWRITING PERIOD |  |
| 1. UNDERWRITING REVIEW |  |
| 1. REVISIONS AND FINAL REPORT |  |

1. **SUBMISSION PROCESS**

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1. **QUESTIONS / INQUIRIES INFORMATION**

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